

**APPLICATION FOR FEE WAIVER / REDUCTION
FOR STUDENTS WITH A RESIDENCE PERMIT FOR POLITICAL ASYLUM
OR STUDENTS GRANTED SPECIAL PROTECTION
for bachelor's and master's degrees**

See Article 4(2)(i) in the Fee Notice for academic year 2025-2026

For the APPLICANT:

Once you have filled out and signed this application, please scan it and send it via email to:

tasse.studenti@amm.units.it, along with the required documentation and a copy of both sides of your identity document.

**For the Rector
of the University of Trieste**

The undersigned _____ student ID number _____
citizenship _____

REQUESTS

a fee waiver / reduction in accordance with the Fee Notice for academic year 2025-2026 in so far as they identify with the following circumstance:

International student	Please attach the following documents: <i>residence permit for political asylum or subsidiary protection. Alternatively, documentation that attests to the fact that the student has been granted special protection (according to Italian Law No 132/2018, Law Decree No 130/2020 converted into Law No 173/2022 which revised Article 19 of the Consolidated Act on Immigration [Testo Unico Immigrazione – TUI] and subsequent amendments).</i>
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and **ATTACHES**
the requested documentation.

Lastly, the undersigned declares that they are aware of the provisions and regulations in force and, in particular, that they are aware of Articles 38, 46 and 47 of Italian Presidential Decree No 445/2000 and subsequent additions and amendments. The undersigned equally declares that they are aware of the sanctions provided for in Article 76 and of the dispositions of Article 75 of the same Decree which cover false declarations, the creation or use of false documents and assumes full responsibility.

Trieste, _____
(date)

(signature)

ACCESS TO DOCUMENTS, DATA PROCESSING, STAFF MEMBER IN CHARGE OF ADMINISTRATIVE PROCEDURE

Pursuant to Article 13 of EU Regulation 2016/679, the personal data provided by candidates will be processed, stored and archived, either physically or digitally, by the University of Trieste, for purposes related to the management of this procedure for fee waivers / reductions. The provision of this data is required for the purposes of assessing the application and failure to provide the required data will result in exclusion from the procedure. The data controller is the University of Trieste, with registered office in Trieste, Piazzale Europa 1.

The data processed for the purposes described above will be communicated to or will, in any case, be accessible to the employees and collaborators of the relevant University offices. These staff members and collaborators are adequately instructed by the Controller.

The University may also communicate personal data it keeps on file to other public administrations should they have to process this data for any procedures falling within their own institutional competence. Similarly, the University is obliged to communicate its data to public entities when mandatorily provided for by EU provisions, laws or regulations, when the relevant prerequisites apply.

The management and storage of personal data collected by the University is conducted using both physical documents and digital documents on servers located within the University and/or on external servers belonging to the suppliers of services necessary for the administrative management. These suppliers may become aware of the personal data of interested parties for the sole purpose of the service they provide and will be duly appointed as Data Processors in accordance with Article 28 of the Regulation.

Students are granted the rights set out in Articles 15-21 of the aforementioned Regulation and, in particular, the right to access their personal data, to ask for it to be rectified, completed and erased, or for restrictions to be placed on its processing. To do this, students may send an e-mail to the Data Controller or the Data Protection Officer at one of the following addresses: ateneo@pec.units.it or dpo@units.it.

Students are guaranteed access to the documentation of the proceedings, in accordance with current legislation (Italian Law No 241/90 and Italian Presidential Decree No 184/2006).

Pursuant to Italian Law No 241/90, the staff member in charge of the administrative procedure is the Head of the Online Student Services and University Fees Unit at the University of Trieste.